

Schedule 8—Office Bearer Code of Conduct

(regulation 2.36)

The Council requires the holder of any office in Engineers Australia to:

Act in the interests of the organisation as a whole.

1. support and work with Council, other office bearers and staff to achieve Engineers Australia's objects and purposes, and support the strategic plan;
2. keep informed about the organisation, comply with the current policies and procedures of Engineers Australia and undertake training when provided; and
3. act with honesty, in good faith, with reasonable care and in the interests of the organisation, and so as to uphold the good reputation of Engineers Australia.

Work cooperatively with others.

4. contribute actively to their committee or group, using Engineers Australia resources properly, effectively and efficiently;
5. make decisions and set goals consultatively and collectively, based on relevant information, proper analysis and management of risk; and
6. listen to others and communicate in an impartial, helpful and positive way, and treat all members of the engineering team, members of Engineers Australia, other office bearers and staff equitably and with respect, trust and courtesy.

Act lawfully and within authority.

7. only make public statements or act on behalf of Engineers Australia with proper authority;
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8. protect the privacy and confidentiality of Engineers Australia information;
9. not make improper use of Engineers Australia information or property for personal benefit or advantage, and disclose and take reasonable steps to manage any conflicts of interest in committee discussions, decision-making and appointments;
10. act in accordance with the Charter, By-laws and the Regulations of Engineers Australia;
11. not act in office with a conflict of interest in respect of that office; and
12. comply with any lawful and reasonable direction given by Engineers Australia office bearers or staff who have authority to give direction.